

ILM Level 3

Award in Coaching



A Programme from The Training Team



ILM Level 3 Award in Coaching



What is the ILM Level 3 Award in Coaching?

This is a three and a half day structured programme aimed at developing team leaders and first line managers to provide workplace Coaching to members of their team or others whom they manage.

This programme is designed to:

- ⇒ Provide candidates with a sound understanding of coaching and it's role improving team members' performance.
- ⇒ To develop candidates' skills to perform effectively as workplace coaches.

There are 3 main Units:

Unit 1 – Understanding good practise in coaching

Unit 2 – Organising workplace coaching

Unit 3 – Undertaking workplace coaching



ILM Induction Session

The programme commences with an Induction session that aims to:

Provide candidates with the necessary knowledge to work towards the ILM Level 3 Award in Workplace Coaching for Team Leaders and First Line Management

Identify the expectations and benefits of the award.

Explain:

- ⇒ The format of the programme.
- ⇒ The assessment process.
- ⇒ Roles and responsibilities.



Accredited Centre

ILM Progression Routes

ILM Level 2 Certificate in Team Leading

ILM Level 3 Award in First Line Management

ILM Level 5 Certificate in Coaching & Mentoring in Management

ILM Level 3 Award in Coaching



1. Understanding Good Practice in Coaching

Learning Outcomes:

- ⇒ To be able to describe the effective workplace coach's role, responsibilities, characteristics and behaviours
- ⇒ Explain the importance of assessing learning styles, agreeing learning outcomes and overcoming potential barriers to ensure that workplace coaching is effective
- ⇒ Assess own ability to use variety of interpersonal communication strategies and give effective feedback to learners on their performance or coach them in the workplace

2. Organizing Workplace Coaching

Learning Outcomes:

- ⇒ To identify resources to support safe and effective coaching in the workplace
- ⇒ To identify how to monitor, assess and record learners progress towards their goals.
- ⇒ The effective use of coaching records to identify arrears for improvement in own workplace practice



About The Training Team

The Training Team help individuals and employers across the UK to improve leadership and management performance through our flexible range of learning and development solutions.

- Investors in People Organization
- Providers of quality accredited provision
- Great listeners and good communicators



ILM Level 3 Award in Coaching



3. Undertaking Workplace Coaching

Learning Outcomes:

- ⇒ Plan and organise workplace coaching sessions
- ⇒ Undertake coaching in the workplace
- ⇒ Monitor and review own workplace coaching performance

ILM Accreditation

Attainment of the ILM qualification is dependant upon the successful submission of:

1200 word Work Based Assignment

6 hour practical Coaching Diary

and completion of all workshops



Booking Info

Contact us on Tel: 01268 573344

Or Email: bev.booth@tttuk.com

About ILM

The Institute of Leadership and Management is the UK's premier management accreditation organisation.

Last year 90,000 people enhanced their leadership and management skills with an ILM qualification, while over 30,000 ambitious management professionals secured increased professional recognition and support through ILM membership.



The Training Team

Sopwith House, Hurricane Way,
Wickford, Essex, SS11 8YU

Tel 01268 573344 Fax 01268 573355

E: info@tttuk.com W: www.tttuk.com