

Microsoft Master Diploma – Office 2007

Invest in yourself - gain one of the most important Office Certifications from Microsoft - the Office 2007 Master Certificate

The Maegis Microsoft Master Diploma includes all the training to achieve Microsoft Office Master Certification, as well as further optional courses to complete the suite and accredit your Keyboard Skills.

Each course is individually certificated by Microsoft when you pass the exam. Microsoft will also award you their internationally recognised Office 2007 Master Certificate when you have passed the four Microsoft Office Specialist exams for Word, Excel, PowerPoint, and Outlook.

There is no need to come into a Training Centre - use our Distance Learning. You can study in one of our Training Centres or at your home or work.

Interactive Internet Tutorials

If you are studying away from one of our centres, then we will provide live interactive tutorials over the internet at times arranged with your personal schedule. During the tutorials you and your tutor will share a virtual desktop, and can talk freely to each other, so it is about as good as being in the same room. Tutorials are always 1:1 so you have the full attention of your tutor.

Maegis is an Authorised Examination Centre and our training and practice systems support you throughout the learning. If you cannot reach us for your Microsoft exams then we will arrange for you to sit them at a centre close to your home - there are centres all over the UK and Europe.

Maegis Diploma

Our core Diploma course covers the requirements of the Master Certificate - Word, Excel and PowerPoint are mandatory, with a choice of Outlook or Access to complete the Microsoft Master Certificate requirement of four applications. If you wish, you can add the fifth application or Keyboard Skills to further enhance your skills.

Invest in yourself

Acquiring these vital business skills - and your Diploma and Certificates to prove it - will repay the cost in improved employment opportunities and job satisfaction. What better investment in your own future? The sooner you start, the sooner you will benefit.

Costs

The Diploma core of four courses costs £750.00 including all training materials, tutorials and examination fees (for four exams). Adding Access 2007 as an additional elective costs a further £180.00, while Keyboard Skills adds £30.00. All prices include VAT.

Call us to talk over options - Local Call 0845 370 7577

The Maegis Microsoft Master Diploma includes all training, manuals and four exam registration fees.

Core Subjects:

Word 2007 - MOS exam 77-601
Excel 2007 - MOS exam 77-602
PowerPoint 2007 - MOS exam 77-603
Outlook 2007 - MOS exam 77-604

Optional Subjects – choose one:

Access 2007 - MOS exam 77-605
Keyboard Skills.