

BASIC PCT FORMALITIES COURSE

For Administrators and Legal Assistants

29 & 30 April 2010, Conf. No. H4-3010

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APPLICATION TO REGISTER

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YOU MAY REGISTER BY:-

+44 (0) 1483 730008

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If you have NOT received confirmation seven days after registering, please contact Registration Department.

REGISTRATION INFORMATION

Dates

29 April 2010

Start: 09.30 – Finish: 17.00

30 April 2010

Start: 09.00 – Finish: 16.30

Registration & Coffee

29 April 2010

09.00

Venue

The Rembrandt Hotel, 11 Thurlow Place, London SW7.

Directions

Opposite V&A Museum.

Nearest Underground station: South Kensington.

Map available on Website under Hotels and Venues.

Accommodation

A limited number of bedrooms have been reserved at The Rembrandt Hotel, 11 Thurlow Place, London SW7, at a special rate of £133.92 (Superior), £152.18 (Executive) both including English breakfast.

Excluding VAT – subject to availability.

A special rate for Friday, Saturday and Sunday of

£120.87 (Superior) including English breakfast

excluding VAT – subject to availability when booked as additional nights.

Hotel Tel: +44(0)20 7589 8100.

Hotel Fax: +44(0)20 7225 3476.

Email: reservations_rembrandt@sarova.co.uk

All bookings should be made directly with the hotel or online at www.sarova.com/rembrandt, quoting promo code 'manforum'.

Fee

£965 + VAT. The fee includes course documentation as well as mid-session refreshments and lunch.

Invoice and confirmation will be forwarded to you.

15% Early Bird discount if you book before:

25 February 2010 and tick this box ☐.

(Discount only applies to full delegate rate).

Conference No. H4-3010

Discounted Rates

Available on application for personnel from non-profit making organisations and registered charities.

Group discount available on request.

Cancellation Policy:

Over 14 days prior to the Seminar: Cancellation fee

of £75. 7/14 days prior to the Seminar: 50% of the

fee. Fewer than 7 days or if no notification received:

Registrant liable to pay FULL seminar fee.

NB: Cancellations must be received in writing by

lesley@management-forum.co.uk.

In the event of circumstances beyond its control, Management Forum reserves the right to alter the programme, the speakers, the date or the venue.

Repeat of this Successful Course

BASIC PCT FORMALITIES COURSE

For Administrators and Legal Assistants



Key topics to be covered at this event:

- International Phase Chapter I
- International Phase Chapter II
- Corrections and Amendments
- Withdrawals
- Recent Developments in the PCT System
- Practical Exercises

Speakers:

Yolande Coeckelbergs Head PCT Seminar Coordination Section
PCT Legal Division

Rosina Bisi Kurkdjian Head, PCT Knowledge Management Section
PCT Legal Division

World Intellectual Property Organization, Geneva

Register on-line at www.management-forum.co.uk
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29 & 30 April 2010
The Rembrandt Hotel, London

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IN THE COURSE OF THIS SEMINAR YOU WILL LEARN

- How to prepare an international application for filing under the PCT
- How subsequently to monitor the consecutive procedural steps
- How to observe time-limits and payment of fees under the PCT international phase
- What is required prior to entry into the national phase in designated and elected states.

WHO SHOULD ATTEND

- **This seminar has been developed especially for administrators and other legal assistants with no or limited knowledge of the PCT.**
- There will be an advanced course for those with existing knowledge of the PCT later in the year.
- Patent attorneys will be more interested in other Management Forum meetings which are better orientated towards their particular needs.

ATTENDANCE LIMITED – EARLY REGISTRATION RECOMMENDED

This limitation, a unique feature of all MANAGEMENT FORUM seminars, will give participants the opportunity for a thorough discussion of the complex issues to be covered by the programme.

DOCUMENTATION

Delegates will receive a course material folder containing comprehensive documentation provided by the speakers, which will be a valuable source of reference for the future.

SPEAKERS

Yolande Coeckelbergs, a national of Belgium, is Head of the PCT Seminar Coordination Section, PCT Legal Division at the World Intellectual Property Organization (WIPO), in Geneva, Switzerland. Mrs. Coeckelbergs officially qualified as a translator for Spanish/German, specializing in economics (Baden-Württemberg, Germany, 1981) and technology (Bayern, Germany, 1982). She joined WIPO in 1983 as an examiner in the PCT Examination Section and joined the PCT Legal Division in 1990. From June 2001 to December 2004, she worked for the Patent Law Section where she was responsible for the Budapest Treaty on the Recognition of the Deposit of Microorganisms for the Purposes of Patent Procedure.

She returned to the PCT Legal Division in January 2005.

Rosina Bisi Kurkdjian, a British national, is Head of the PCT Knowledge Management Section, PCT Legal Division at the World Intellectual Property Organization (WIPO) in Geneva, Switzerland. A lawyer by training, she worked for several international law firms in the United Kingdom and Hong Kong as well as the United National Economic Commission for Europe (UNECE) in Geneva before joining WIPO in 1997. She has been working in the PCT Legal Division since 1999.

Reserve your place at the course by registering online now at www.management-forum.co.uk or by fax +44 (0)1483 730008 Any questions? e-mail josephine.leak@management-forum.co.uk

A Certificate of Attendance for Professional Development will be given to each participant who completes the course.

PROGRAMME

- ▶ **Introduction to the PCT System**
- ▶ **International Phase, Chapter I**
 - Filing of PCT applications (applicants, requirements for international filing date, agents, etc)
 - The request form
 - Formal requirements
 - Time limits and fees
 - International search
 - Supplementary international search (SIS)
 - International publication
- ▶ **International Phase, Chapter II**
 - Filing of the demand
 - International preliminary examination
- ▶ **Corrections and Amendments**
- ▶ **Withdrawals**
- ▶ **Recent developments in the PCT System**
- ▶ **Discussion of specific questions from the participants**
- ▶ **Practical exercises**