P3O®

Practitioner Conversion Course

Course Objective

The purpose of the Practitioner qualification is to confirm that a candidate has sufficient knowledge and understanding of the P3O guidance to design, implement, manage or work in any component office within a P3O model. A successful candidate will have an overall understanding of the elements, roles, functions and tools and techniques deployed in a generalised P3O model.

Delegate Profile

This course is designed for project managers wishing to build on their achievement in the P3O Foundation course. This course is designed for individuals newly appointed to leading portfolio, programme or project office roles or those wishing to gain formal qualifications following a period of support office experience.

The Package

Included in the cost of the course are:

- Pre-course preparation pack
- Access to AFA Atrium
- Access to ProjectCoach service
- Printed course material
- Examination fee

The Exam

Practitioner Exam

- Seven, 10 mark, multiple choice scenario based questions
- Pass mark is 50%
- 2 ¼ hour, open book

Typically pre-course preparation will require 2-3 hours of study.

P3O 1000

The big ideas in 1000 words.

Over two sides of A4, AFA has laid out the key principles you need to know about P3O.

Foundation Essentials

We focus on the exam so you can focus on the method.

A compact crib sheet to ensure you have easy access to the knowledge you need to pass the Foundation exam.

AFA Atrium

Wider reading to support your knowledge

An online resource providing a range of additional materials available to delegates before, during and after their course.

ProjectCoach

Get a taster of our ProjectCoach Service

Take the chance to have your work reviewed by one of AFA's expert consultants.

Contact

If you would like further information or wish to make a booking please contact Natalie Thatcher at natalie.thatcher@afaprojects.com or on 0845 643 9101 or book online at www.AFAprojects.com.

Availability

Client events can be arranged either on-site or at a suitable venue nearby. Open course places cost from £695+VAT per delegate.

This course takes place over two days, including the optional Practitioner examination. Delegates should be aware that considerable evening preparation and consolidation will be required to pass the exam. Joining instructions are sent out approximately 2 – 3 weeks before the course.

Course Details

During the two days, there will be a combination of formal presentations, group and individual exercises enabling delegates to gain an understanding of the following topics.

- Case Study
- Models & Tailoring
- Why have a P3O?
- Implement & Re-energise
- Tools & Techniques

Trainer Profile

All AFA trainers are practicing project managers with considerable experience in a wide range of industry sectors and in a support office environment. The use of hybrid trainer-practitioners ensures the trainers have up-to-date, real world knowledge of implementing the guidance.

Why AFA?

AFA was established eighteen years ago as a management consultancy organisation. In 1996, AFA became one of the original group of PRINCE2 Accredited Training Organisations. AFA quickly established a reputation for delivering training courses that combine excellent exam pass rates with realistic and practical guidance ensuring maximum skills transfer.

AFA has always played a full part in the Best Practice community. AFA trainers and consultants, including the AFA Managing Director, Alan Ferguson, have served on the editing and review teams for all recent updates of the guidance manuals.

AFA continues to specialise in the Best Practice methods, becoming accredited at the earliest possible opportunity to deliver training in:

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