APM

Introductory Certificate Course

Course Objective

This qualification is designed to enable candidates to understand the language of project management and the structure of a successful project. After attending the course delegates will be able to take an active part in a project team and make a positive contribution to any project environment.

Delegate Profile

Attendance on this course does not require any prior knowledge or experience of project management. The qualification is designed for anyone starting a career in project management and for those wanting to understand the principles of project management excellence.

The Package

Included in the cost of the course are:

- Pre-course preparation pack
- Access to AFA Atrium
- Access to ProjectCoach service
- Printed course material
- Examination fee

The Exam

The introductory certificate exam, taken at the end of the course, consists of:

- Question booklet contains 60 questions.
- Pass mark is a total of 36 or more out of a possible 60 (60%).
- 1 hour multiple choice, closed book.

APM

The Association for Project Management is the world's largest professional project management body.

APM Five Dimensions of Professionalism

Breadth

Depth

Achievement

Commitment

Accountability

APM Body of Knowledge 5th Edition

Is a source book of project management knowledge and good practice.

ProjectCoach

Get a taster of our ProjectCoach Service

Take the chance to have your project work reviewed by one of AFA's expert consultants.

Contact

If you would like further information or wish to make a booking please contact Natalie Thatcher at natalie.thatcher@afaprojects.com or on 0845 643 9101 or book online at www.AFAprojects.com.

Availability

Client events can be arranged either on-site or at a suitable venue nearby. Open course places cost from £695+VAT per delegate.

This course takes place over two days, including the optional Introductory Certificate examination. Delegates should be aware that considerable evening preparation and consolidation will be required to pass the exam. Joining instructions are sent out approximately 2 – 3 weeks before the course.

Course Details

During the two days, there will be a combination of formal presentations, group and individual exercises enabling delegates to gain an understanding of the following topics.

- Project Management in Context
- Planning the Strategy
- Executing the Strategy
- Techniques
- Business & Commercial
- Organisation & Governance
- People & The Profession

Trainer Profile

All AFA trainers are practicing project managers with considerable experience in a wide range of industry sectors. The use of hybrid trainer-practitioners ensures the trainers have up-to-date, real world knowledge of implementing the methods.

Why AFA?

AFA was established eighteen years ago as a management consultancy organisation. In 1996, AFA became one of the original group of PRINCE2 Accredited Training Organisations. AFA quickly established a reputation for delivering training courses that combine excellent exam pass rates with realistic and practical guidance ensuring maximum skills transfer.

AFA has always played a full part in the Best Practice community. AFA trainers and consultants, including the AFA Managing Director, Alan Ferguson, have served on the editing and review teams for all recent updates of the guidance manuals.

AFA continues to specialise in the Best Practice methods, becoming accredited at the earliest possible opportunity to deliver training in:

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