Welcome to I Matter Training LTD

Below you will see the contents of the NVQ in Learning & Development Level 4

Level 4 in Learning & Development

To achieve the whole qualification at Level 4, you must prove competence in **eight mandatory units** including **Unit L3 or L2** and **four optional units.**

Unit	Title
G2	Contribute to the development of learning within the organisation
G3	Evaluate and develop own practice
L4	Design learning programmes
L5	Agree learning programmes with learners
L8	Manage the contribution of other people to the learning process
L9	Create a climate that promotes learning
L17	Evaluate and improve learning and development programmes
L3	Identify individual learning aims and programmes
L2	Identify the learning and development needs of the organisation

Option units for the Level 4 NVQ in Learning & Development

You must achieve two of the units listed below. If you choose A1 or A2 you must have NVQ candidates to assess and if you choose V1 you must have held A1 for longer than 12 months.

Unit	Title
L7	Prepare and develop resources to support learning
L13	Enable group learning
L14	Support learners by mentoring in the workplace
L15	Support and advise individual learners
L16	Monitor and review progress with learners
L18	Respond to changes in learning and development
L19	Provide learning and development in international settings
L21	Plan how to provide basic skills in the workplace
L22	Introduce training for basic skills in the workplace
A1	Assess candidates using a range of methods
A2	Assess candidates' performance through observation
V1	Conduct internal quality assurance of the assessment process