SAGE 50 ACCOUNTS LEVEL 2

Duration: 1 Day **Venue:** Cardiff

Book Today
Enhance your Skills using Sage 50 Accounts

Overview

Our Sage 50 Accounts Level 2 course is designed to help you work comfortably and efficiently with the system by providing a comprehensive study of the features, functions and uses of this world renown system. You will look at common procedures such as Bank Reconciliation and Management Reporting with emphasis placed on practical uses of the accounting system to ensure that participants maximise productivity and are in control of the system.

Who should attend

The course is aimed at both system operators and managers. Typically those who have some experience and understanding of accounts either from the workplace or via training.

What's Next

- Sage Accounts Level 2 Certification
- Sage 50 Accounts Level 3

Content

- Bank Reconciliation
- Credit Control
- Customer Statements and Overdue Letters
- Dispute Invoices
- Write Offs and VAT Element
- Recurring Entries
- Fixed Asset Register
- Prepayments and Accruals
- Multiple Chart of Accounts
- Management Reporting
- Statutory Reporting

Optional Sage Certification

Certification provides:

- Proof that you are a competent Sage user
- Credibility for potential employers
- Career advancement
- Increased earning potential
- Competitive advantage – it sets you apart in the job market
- Identify individual skills

Book Now

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