



IST Academy

LEVEL THREE

Close Protection Operatives Course



This Program is a fully accredited course which will allow the student to apply for a British SIA (Security Industry Authority) licence upon successful completion.

The program can also be mapped against the requirements for the French equivalent of the SIA licence, the CNAPS.

At IST-Academy we offer full support to our candidates to achieve both licences.

Delivered by experienced front line operatives from the executive and high risk sectors of the industry.

This factor ensures the course delivers the latest theoretical and practical application of current best practice within the Close Protection and Executive Protection security sector.

edexcel
advancing learning, changing lives

Welcome.

Thank you for choosing to train with us, Intelligent Security Training.

We are a leading international security industry training provider who are operational worldwide.

Established in 2009, we have built a reputation for quality training in the field of executive protection, CCTV surveillance systems, Security guarding and control and restraint programs for the security professional.

IST-Academy have offices and training facilities in London-England, Girona-Spain, Dublin-Ireland and Prague in the Czech Republic. Here at IST-Academy, we pride ourselves on our approach to providing quality training from experienced front line operative who will share the wealth of their knowledge with all of our candidates.

Training.

Our training is respected worldwide and is accredited by several different awarding bodies that are recognised internationally, these include but are not limited to;

- Edexcel/Btec
- The British Combat association.

Our programs and training packages can be delivered worldwide at the request of clients or affiliate companies or can be attended at one of our training centres where courses are run regularly.

All of our close protection programs are SIA compliant (Security Industry Authority), and successful candidates will be able to apply for an SIA licence on completion. We offer assistance in this application process, which can sometimes be complicated for non-UK nationals.

Instruction Team

Here at Intelligent Security Training we are very fortunate to have a team of very experienced instructors at our disposal.

Coming from military, Police and civilian protection backgrounds, our instruction team have a wealth of knowledge to share with our candidates.

Our team consists of ex- South African Special Forces personnel, Former Irish Defence Force ARW and Irish Prison Service riot team personnel, former British Army personnel and many more.

We have a mission to constantly tweak and improve our training so that the service we offer is always improving. We welcome suggestions from previous candidates as well as potential customers to source ways in which we can do this.

We hope that you will be satisfied with what we have to offer as a training organisation and hope to meet you soon in person on one of our programs.

BTEC (Edexcel) Level 3 Award in Close Protection

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Intelligent Security Training Academy Training Location (Spain)

1 LOCATION

The course you have chosen will be held at our Spanish training centre (approx 1.5 hrs from Barcelona El Prat airport. 40 min From Girona Barcelona airport)

The town is named Llanca and is approximately 20 km from the French border.

Intelligent Security Training (IST-Academy)

Carrer la sirena 19

Llanca 17490

Girona

Spain



Intelligent Security Training Academy can and has delivered SIA compliant Close Protection training worldwide. Our specialist close protection training section and our team of highly experienced instructors have extensive experience in designing tailor made programs for clients needs while still maintaining the criteria as set down by the British Home office.

IST-Academy is accredited by an internationally recognised awarding body, BTEC/Edexcel. We are currently working on gaining approval for other programs such as Ships Security Officer and an Anti-terrorism awareness program which will be the first internationally accredited program of its kind.



2 FACILITIES

Our Llanca training centre is situated in one of the most famous parts of Spain, Barcelona is only 90 minutes away. In the off season, lodgings in the area are plentiful and very reasonably priced allowing us to pass on this saving to our candidates.

Accommodation is provided as part of the cost and we source suitable apartments in and around the town for all candidates for the duration of their stay.

We ensure that all accommodation is spacious and comfortable, usually there are no more than two candidates sharing a room.

Our classroom based theoretical section will take place in a nearby lecture room where once again the candidates' comfort is catered for.

We can arrange a pick up for candidates arriving to Girona airport or a pick up from the Local RENFE train station in Llanca for those flying to Barcelona or coming from France.

3 COURSE AIM

The BTEC/EDExcel Level 3 award in Close Protection is part of the United Kingdom's requirements to obtain a licence from the Security Industry Authority (SIA). It is also possible with this qualification to gain the French equivalent of the SIA licence, CNAPS.

We offer assistance with the relevant paperwork for each qualification.

Please Note:

The SIA licence costs £220 which must be paid directly to the SIA. The payment has to come from a credit or debit card registered to a U.K address, we can assist with this!

The CNAPS (French) licence requires all certification to be officially translated, again we can arrange this for an additional fee of £250 (300 euros)

Our courses aim to deliver both the theoretical knowledge and practical skills that are required in executive protection close protection operations.

Our training package is fully comprehensive and goes well beyond the basic criteria as set down by the Security Industry Authority, we have designed our program to equip you with the skillset and knowledge base that is a pre-requisite to excel in this competitive industry.

Extra curricular topics that we include are;

- Assassination case studies
- The history of modern close protection
- Krav Maga unarmed combatives
- Cardio and conditioning exercise circuits
- Motorcade driving skills
- Anti-terrorism awareness
- Arab culture and customs
- Working with children as a protection operative

Who should attend?

This course is designed for those wishing a transition from Police or military backgrounds into the role of private executive protection or those wishing to embark on a career in the protective industries.

4 COURSE CONTENT

CLOSE PROTECTION

- CP legislation and law
- Roles and responsibilities as a CPO
- Threat and risk assessment
- Surveillance techniques
- Venue security operations
- Operational planning
- Interpersonal skills and considerations
- Teamwork and communication
- Reconnaissance
- CP foot drills and exercises
- Route selection and planning ahead
- Vehicle tactics and operations
- Search techniques and procedures
- Conflict management techniques
- Anti-terror awareness
- Arab culture
- Krav maga combatives

5 ACCREDITATION

Our close protection course is fully accredited by one of the largest and best known awarding bodies in the world, Edexcel (BTEC). Edexcel are part of the Pearson group for education and training and all of our instruction team have been authorised by this prestigious organisation to deliver our courses.

6 DATES AND TIMINGS

07.30 – 16.30 daily (weekends are workdays and candidates will be expected to work on individual and group tasks in the evenings)

For course dates please visit our websites;

www.ist-academy.eu

7 DRESS CODE AND ADDITIONAL REQUIREMENTS

For class room and practical tuition - smart casual (Denim is acceptable – sportswear is not)

A shirt, tie and trousers will be required for some exercises.

Additional items to bring:

- Laptop if you own one
- Sports wear for cardio, conditioning and krav maga.
- A groin protector
- A gumshield
- A good pair of running shoes
- Toiletries
- Towels
- 2 passport photographs

Please Note:

There will be clothes washing facilities at the accommodation so there is no need to pack too much!

8 ID REQUIREMENTS

All candidates are required to bring photographic identification of which a copy will be made and kept securely on our records as in accordance with the data protection act.

All candidates who wish to partake in the motorcade driving module must bring a valid driving licence.

The Sia also requires all training providers to check each candidates identity which will be mandatory when the candidate applies for their Close Protection licence.

The forms of identification fall into two groups - group A and group B. The SIA will only accept one of the following two combinations:

[Alternatively one document from Group A and two documents from Group B.](#)

At least one document must show the learner's current address and at least one must show the learner's date of birth.

Group A documents:

- 001 Signed valid passport (any nationality)
 - 002 Signed UK photo driving licence (both parts of the full or provisional licence are required)
 - 003 Identity Card (issued only by the UK Home Office)
 - 004 Original UK Birth Certificate (issued within 12 months of birth, but not a photocopy)
 - 005 UK Adoption Certificate
- Group B documents
- 006 Valid UK firearms licence with photo

Group B documents:

- 007 UK Birth Certificate (issued more than 12 months after date of birth, but not a photocopy)
- 008 Marriage Certificate or Civil Partnership certificate (with translation if not English)
- 009 P45 statement of income for tax purposes on leaving a job (Issued in last 12 months)
- 010 P60 annual statement of income for tax purposes (Issued in last 12 months)
- 011 Bank or Building Society statement issued to current address. (You can use more than one statement as long as each is issued by a different service provider. Documentation should be less than 3 months old)
- 012 Mortgage statement (Issued in last 12 months)
- 013 Pension, endowment or ISA statement (Issued in last 12 months)
- 014 Gas/electric/telephone/water/satellite/cable/mobile phone contract/utility bill from current address (You can only use a maximum of one utility bill. Documentation

should be less than 3 months old)

015 Certificate of British Nationality

016 British work permit or Visa (Issued in last 12 months)

017 A payslip, with your address, and the employers name or logo
(documentation should be less than 3 months old)

018 A credit card statement from current address (documentation should be less than 3 months old). You can use more than one statement as long as each is issued by a different service provider)

019 Child Benefit book (Issued in last 12 months)

020 Court summons (Issued in last 12 months)

021 Letter from H.M. Revenue & Customs /DWP/Employment Service/local authority
(You can use more than one statement as long as each is issued by different Government departments or different local authorities. Documentation should be less than 3 months old)

022 TV licence in your name and current address (Issued in last 12 months)

023 Valid EU photo ID card

024 Signed UK paper driving licence

025 Non UK Birth Certificate (with translation if not in English, but not a photocopy)

Note: All documents from group A and group B must be originals and show the learner's name unless accompanied by a deed poll document that confirms a change of name, or a valid adoption certificate. At least one document must show the applicant's current address and at least one must show the applicant's date of birth.

9 FOOD BEVERAGES AND ACCOMMODATION

Accommodation will be provided and will consist of no more than two per room.
Breakfast is self catering (food provided on site)
Lunch and evening meal are provided.
There are a selection of cafes, restaurants and supermarkets close by.

Accommodation address

Carrer de Gardisso 22
1 Planta
Llanca 17490
Girona, Spain

10 Parking

Free parking is available less than 100 metres from the accommodation.

