



Adult Training Network

PTLLS – Preparing to Teach in the Lifelong Learning Sector (Levels 3&4)

Helping you to reach your potential.

Enrolment requirements:

- Learners will be required to attend an interview and complete a written English assessment test (testing not necessary for learners with Level 2 Literacy or equivalent)
- A qualification or experience in the subject you wish to teach
- You should be willing to study outside class hours

Course Details:

- Each course lasts for 30 hours
- Full-time (Monday – Friday, 10:00 – 16:00) and Part-time (5 Saturdays, 10:00 – 16:00) options available
- Courses may be delivered at your own premises (please enquire for details)

Cost:

- £320.00 per learner (F/T & P/T)
- Group discounts apply (5 or more learners)

Schedule (3 P/T & 2 F/T courses available):

Part-Time -

1. 10/09/11 – 08/10/11 (5 Saturdays)
2. 15/10/11 – 12/11/11 (5 Saturdays)
3. 19/11/11 – 17/12/11 (5 Saturdays)

Full-Time -

4. 19/09/11 – 23/09/11 (Mon – Fri)
5. 17/10/11 – 21/10/11 (Mon – Fri)

The Adult Training Network is conducting courses that enable those wishing to enter the teaching profession, or those employed in this sector wishing to enhance their skills, to gain invaluable insight into the field and learn the basics of being an educator.

This course is a VRQ (Vocationally Related Qualification).

The assessment method consists of five assignments covering:

- The teaching role
- Teaching and learning approaches
- Session Planning
- Delivering inclusive sessions and assessment
- 15 minutes of micro teaching, 45 minutes of watching others teach.

This qualification is a requirement for all those who are new to teaching, training or tutoring in publicly funded provision. It is also the first step towards the level 3/4 Certificate in Teaching in the Lifelong Learning Sector for those in an associate teacher role and/or the Level 5 Diploma for those performing the full teaching role.

Accredited by:



Recommended Reading (one or more of):

- Gravells, A. (2006) *Delivering Adult Learning* Learning Matters Ltd
- Hill C (2003) *Teaching Using Information Learning Technology in Further Education* Learning Matters Ltd
- Petty, G.(2004) *Teaching Today* (3rd Edition), Nelson Thornes
- Reece, I. & Walker, S (2000) *A practical guide to Teaching, Training and Learning* (4th Edition), Business Education Publishers
- Wallace S (2005) *Teaching and supporting learning in Further Education* (2nd edition), Learning Matters Ltd

Adult Training Network Centres

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