



Get the Pitman Advantage™

Business English Online Course

Designed For: Anyone who, having started to learn English, wants to improve their skills and meet the language requirements of an office or business.

Pre-requisites: As the course is online, you will need broadband internet access. You will also need a headset and a microphone. The course is aimed at those who already have some English.

Objectives: To provide the skills for confident reading, listening, speaking and writing in English, needed for use in a typical office or business setting.

Course Content

The online modules are split into 50 lessons with hundreds of interactive practice exercises. Sound and video are used to create an enjoyable learning experience. The exercises will improve your skills and are based on the kind of written and spoken English found in a work or business situation.

- **The course is in three sections:**
 - Reading and Listening Module (30 hours)
 - Speaking Module (10 hours)
 - Writing Module (10 hours)
- **Topics covered include:**
 - Careers and Recruitment
 - Service Industry
 - Wholesale and Retail
 - Company Performance
 - Communications
- Career and work-focussed learning
- Practice exercises for the University of Cambridge ESOL BULATS exam

Course duration: 50 hours (Actual course duration will vary from individual to individual)

Price: £399.00

For more information or to sample the course, free, please call us:

Manchester: 0161 923 6814

Holborn: 020 7025 4700

Notting Hill: 020 7792 5214

Pitman Training Centre High Holborn, Notting Hill & Manchester operate under franchise of Pitman Training Group

www.holborntesting.co.uk

How to find us:



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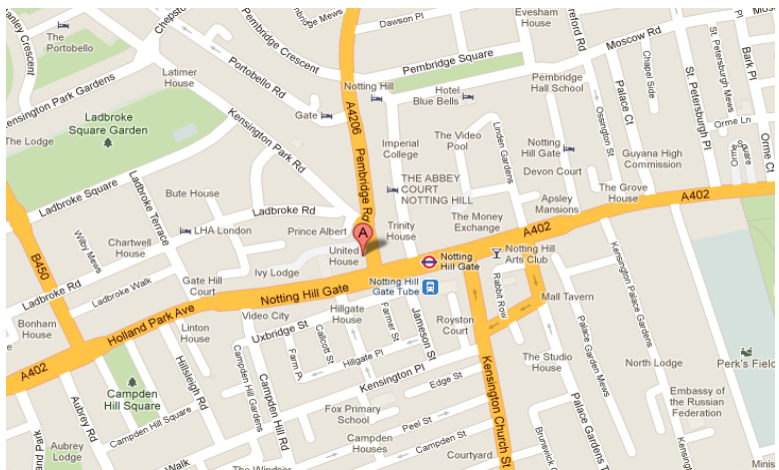
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