

## **CMI Level 5 Professional Consulting Course**

Essential Business Training for Consultants, No Matter What Your Sector

### **Who Is It For?**

This course is designed for those currently working as professional consultants in all sectors and for those seeking to become consultants. The consultant training focuses on developing skills such as problem solving, and planning and managing consultancy sessions, enabling you to build successful client relationships.

### **How Will I Benefit?**

- Develop the essential skills and competencies you need to work as a professional consultant
- Learn how to practically apply fundamental processes and strategies when advising your clients
- Demonstrate to future clients that you are a highly capable professional consultant, with the ability to offer effective and practical advice, thereby improving your ability to win contracts
- Use your business consultant certification to progress onto higher levels of study, such as an MBA or Master's course

### **How Will I Be Supported to Learn?**

- Our online leadership and management courses are self-study courses with dedicated support from CMI-approved tutors
- All courses are delivered via Moodle and in collaboration with the CMI and Management Direct
- All course materials are available online and can be accessed 24/7
- Tutors are available by phone and the online learning system to provide support and assistance with assignments and study materials
- Support Services are available by phone, email, social media, instant messenger to assist with any issues or concerns during your course

### **Qualification**

- Choose to study at Award, Certificate or Diploma Level  
RQF Level 5 is regarded in academic terms as being equivalent to a Foundation Degree and Higher National Diploma (HND)
- Your Diploma in Coaching and Mentoring is accredited by the Chartered Management Institute (CMI), as are the Award and Certificate
- Nationally recognised: all credits earned are transferable to other university or college programmes within a similar discipline.

### **Entry Criteria**

You must be aged 19 or over and have work experience as a Manager or in a similar role.

### **Start Date**

Every Tuesday and Thursday.

### Course Assessment

- Completion of a written assignment per Unit (word count per assignment 2,500 to 3,000)
- No examinations

### Required Study Time

8 to 10 weeks per Unit.

### Timetable Options

#### Option 1

Set timetable with fixed assignment submission dates.

or

#### Option 2

Flexible submission dates, within the fixed course duration.

*Please note: if you choose option 2, the submission dates for your assignments are your choice, but you **MUST** complete all the assignments for the course by the given end date.*

### Course Duration

- **Award** – 8 to 10 weeks
- **Certificate** – 16 to 20 weeks
- **Diploma** – 48 to 60 weeks

### Award Levels Available For This Course

#### - Award

**The Award consists of 1 Unit and has a transferable credit value of a minimum of 7 credits.**

**Course content:** 1 Unit from the following:

- Introduction to Consulting Essentials (credit value 8)
- Planning and Managing Consultancy Interventions (credit value 8)
- The Client Relationship (credit value 8)
- Communication for Consultants (credit value 7)
- Problem Solving Tools and Techniques for Consultants (credit value 9)

## - Certificate

**The Certificate consists of 2 Units and has a transferable credit value of a minimum of 13 credits.**

**Course content:** 2 Units from the following (credit value of 13 or more):

- Introduction to Consulting Essentials (credit value 8)
- Planning and Managing Consultancy Interventions (credit value 8)
- The Role and Responsibilities of a Consultant (credit value 6)
- The Client Relationship (credit value 8)
- Communication for Consultants (credit value 7)
- Problem Solving Tools and Techniques for Consultants (credit value 9)

## - Diploma

**The Diploma consists of 6 Units and has a transferable credit value of a minimum of 43 credits.**

**Course content:** Learners must complete **ALL** Units in Group A and 3 Units from Group B

### Group A

- Planning and Managing Consultancy Interventions (credit value 8)
- The Client Relationship (credit value 8)
- Problem Solving Tools and Techniques for Consultants (credit value 9)

### Group B

- Introduction to Consulting Essentials (credit value 8)
- The role and responsibilities of a consultant (credit value 6)
- Communication for consultants (credit value 7)
- Project development and control (credit value 6)
- Coaching practice and theory (credit value 6)
- Management of action learning (credit value 6)
- Planning the change process (credit value 7)

## Fees

Course fees cover study materials, personal tutor support, assessments and affiliate membership of the CMI until course completion.

### **Award in Professional Consulting – CMI Level 5 (1 Unit)**

£248, plus CMI Registration Fee £127.40, or

**Per Unit:** £248, plus CMI Registration Fee £127.40

### **Certificate in Professional Consulting – CMI Level 5 (2 Units)**

£496, plus CMI Registration Fee £170.40, or

**Per Unit:** £248, plus CMI Registration Fee £170.40

10% discount on study fees when all units purchased on enrolment for Certificate level course.

\*Does not include CMI registration fee.

### **Diploma in Professional Consulting – CMI Level 5 (6 Units)**

£1488, plus CMI Registration Fee £228, or

**Per Unit:** £248, plus CMI Registration Fee £228

10% discount on study fees when all units purchased on enrolment for Diploma level course.

\*Does not include CMI registration fee.

***If you have chosen to pay per unit, the CMI Registration Fee is payable once at the start of the course.***

[Download This Course Syllabus](#)

### **Course Enrolment Options**

#### **Option 1**

You can enrol and purchase unit (s) directly from this website by adding your chosen units from the units available. Please complete the short application form before purchasing your unit (s) (course) and making payment (this is part of the purchase process). On completion of payment you will be automatically enrolled on your unit(s) course within Moodle (our course delivery platform). We will contact you within 24 hours to confirm your enrolment and additional information such as tutor allocation.

#### **Option 2**

Please complete an online application form and we will contact you via email with 24 hours.

#### **Any Questions?**

Please contact Us

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