



People Management Skills Course



Diomas Group

Diomas Group is a dynamic and forward-thinking boutique consultancy, providing bespoke learning solutions, executive staffing and consultancy services to the private and public sectors.

Diomas Group was founded by Stavros Vathistas and Brad Kenworthy, who have over 30 collective years' experience in the private and public sectors. Our experience spans corporate environments and large-scale and mega events; we understand the complexities of business and the complexities of people.

Our extensive experience in working on high-profile contracts perfectly positions us to support both small and large organisations with their training, executive services and specific project requirements.

We have worked with many different organisations and are fully aware of other consultancies that promise the earth, which is why we stand by our personal commitment to service and collaboration to ensure your requirements are met.

For further information, please refer to www.diomasgroup.com

Our Diomas Group promotional video can be viewed at https://youtu.be/hM_Ht9UXy-w

Our Approach to Your Requirements

Our approach to any Learning Solution is one of education based on best practice, inspiration and knowledge transfer. Using bespoke material together with valuable tools and skills, we ensure you benefit from successful training outcomes and the personal development of your staff. Your staff will discover the right skills and confidence to perform their duties, while offering genuine and exceptional service with care and compassion.

When we design, develop and deliver our bespoke training sessions, we do it with the client in mind. We consider your needs, expectations, and how we'll work with you, to ensure that your staff make the most out of their time with us.

We hate boring and sterile sessions. We guarantee to spend time in an informative, fun and full-of-positive-energy arena. We encourage everyone who attends to share their experiences and we inspire collaborative working. One of our main objectives is to work closely with our attendees, giving them practical, usable skills that will ensure that they create a delegate experience that exemplifies and lives your values.

Course description

In this engaging and fast-moving Diomas course, you have a real opportunity to truly understand and explore the real people management skills, your role and the recruitment process from within. The importance of induction and onboarding of a new employee will be stressed and linked to their later engaging behaviour and productive performance. How well the employees perform though, it also depends on how well you treat them and care about them.

With a lot of attendee participation, we'll explore absenteeism, presenteeism, their differences and similarities and the damage they can cause to any business. This course will be a good opportunity to rethink the way of working and consider remote working as a solution to threats such as the COVID 19 pandemic.

After this inspiring course you will have a clear understanding of how managing your team effectively could create a healthy and productive working environment.

Expected Outcomes

This invaluable course gives you an excellent opportunity to gain a true understanding and appreciation of how flexing your management style can give you the confidence to lead your team and at the same time understand other people's way of working. Developing yourself and your team will become a strong objective of yours.

In this fascinating insight, you'll learn about different parts of communication and how emotions play a huge part in encouragement and engagement of individuals.

After attending these sessions, you will also come away armed with skills to recognise when the well-being of one member can affect the whole team if not taken care early. You will face absenteeism and presenteeism with a different point of view, and you will be able to lead difficult discussions even if they previously scared you! You will complete the course with skills to feel more confident when communicating with people. You will gain the confidence you lacked and the knowledge you were missing.

Content

Module 1

- ✓ Know your own management skills - How well do you know your role?
- ✓ Prioritise, delegate, trust
- ✓ Be part of the team, think of the narrative

Module 2

- ✓ Recruitment – The world evolves, so does the market
- ✓ New employees – induction and onboarding
- ✓ Further personal and team development
- ✓ Coaching – 4 behaviours
- ✓ Performance Management and the GROW model

Module 3

- ✓ Well-being and performance
- ✓ Difficult discussions
- ✓ Conflict and how to resolve it
- ✓ Deal with absenteeism and presenteeism
- ✓ Remote working

- **Duration:** 6hrs (online) or 2 days (classroom)
- **Location**
 1. Distance Learning: online
 2. Classroom: Doha, London, Munich, Frankfurt, Paris, Dubai, Athens, Milan, Barcelona, Madrid, Amsterdam, Brussels, Riyadh

We are very much looking forward to working with you!

For any questions regarding the above, please contact Stavros Vathistas via email stavros@diomasgroup.com or by phone +44 7871 487 508.